



**JPMC College of
Health Sciences**



STUDENT VISA GUIDE FOR INTERNATIONAL STUDENTS



Student Visa Application

International applicants seeking to study at JPMC College of Health Sciences must secure a valid Student Visa in order to reside and pursue their education in Brunei Darussalam.

This section provides comprehensive information on the Student Visa and its application procedures. A clear understanding of these guidelines is essential to ensure a smooth, efficient, and compliant application process.

1. Visa Type: Independent Student Visa / Pass

The Independent Student Visa and Pass is applicable to students aged 18 years and above.

Under this arrangement, JPMC College of Health Sciences provides institutional sponsorship by allowing students to use the institution's name solely for the purpose of applying for a Student Visa.

All financial obligations, including the following, remain the sole responsibility of the student:

- **Tuition Fees,**
- **Registration Fees,**
- **Visa Fees,**
- **Security Deposits, and**
- **Payments to Government Authorities**

The Office of International Affairs will assist by submitting the completed application form and supporting documents to the **Department of Schools, Ministry of Education (MOE)** and the **Department of Immigration & National Registration**, as required, on the student's behalf.

1.1 Required Documents for Independent Student Visa / Pass

Students applying under the Independent Student Visa / Pass are required to submit the following documents:

- Completed Form 10 (Student Visa Application)
- Completed Visa Application Form
- Photocopy of Applicant's Passport (showing photograph, personal particulars, and latest visa stamp)
- Photocopy of Applicant's Birth Certificate
- Photocopy of Acceptance Letter
- Recent Bank Statement (3 months) - Credit card statements or other proof of financial capability may be accepted.
- Medical certificate confirming fitness to study and reside in Brunei Darussalam (if required by Immigration)
- Police clearance certificate from the country of origin (if required by Immigration)
- Evidence of Accommodation in Brunei (e.g., hostel reservation or rental address)
- International Vaccination Certificate (if applicable)
- Payment for Immigration Security Deposit
- Payment for Multiple Entry Visa
- Photocopy of Student Insurance

Important Note

Please ensure that the Student Insurance provides a minimum coverage of **BND 5,000 for medical expenses**. Applications that do not meet this minimum coverage requirement will not be accepted.

2. Student Visa and Pass Application Process

The Office of International Affairs at JPMC College of Health Sciences manages the coordination of Student Visa applications. Students are required to complete the Student Visa application form, which can be accessed via:

- the official application link provided by the Office of International Affairs, or
- the QR code provided below.



The following steps outline the process:

Step 1: Application to the Ministry of Education (MOE).

Students must submit the following documents for the MOE application:

- Completed Application Form for a Letter of Acceptance to Study in Brunei Darussalam
- Photocopy of Applicant's Passport (including photograph, personal particulars, and most recent visa stamp)
- Photocopy of Sponsor's Passport (including photograph, personal particulars, most recent visa stamp, and employment permit [if applicable]).
- Photocopy of Applicant's Birth Certificate
- Photocopy of Acceptance Letter from the institution in Brunei Darussalam
- Photocopy of Student Insurance

Important Note

Please ensure that the Student Insurance provides a minimum coverage of **BND 5,000 for medical expenses**. Applications that do not meet this minimum coverage requirement will not be accepted.

Step 2: Approval from Ministry of Education (MOE)

Upon approval, the Department of Schools, Ministry of Education will issue three (3) official letters:

1. One for the Applicant
2. One for JPMC College of Health Sciences
3. One for the Department of Immigration & National Registration

Step 3: Visa Application at the Immigration Department

Students must submit a copy of the MOE approval letter to the Department of Immigration & National Registration, together with the required Student Visa application forms.

Upon successful processing, the Immigration Department will issue the Student Visa.

3. Security Deposit (Immigration Requirement)

A security deposit is required for the collection of the Visa Approval Letter from the Department of Immigration & National Registration.

This deposit is **refundable** upon completion of studies and cancellation of the Student Visa and Pass.

Security Deposit Amounts

Description	Amount
Security Deposit for Malaysia and Singapore	N/A
Security Deposit for ASEAN countries: <ul style="list-style-type: none">• Cambodia• Indonesia• Laos• Myanmar• Philippines• Thailand• Vietnam	BND 500.00
Security Deposit for Other Countries	BND 1,500.00

All deposits and fees payable to government authorities are subject to change and must be borne by the student.

4. Multiple-Entry Visa

A multiple-entry visa allows students to enter and exit Brunei Darussalam multiple times during the validity period of their Student Visa.

The cost of the multiple-entry visa varies based on the validity period and must be paid directly to the Immigration Department.

Description	Amount
3 Months	BND 30.00
1 Year	BND 50.00

5. Document Handover Prior to Arrival

The Office of International Affairs will provide students with a soft copy of the Student Visa prior to arrival in Brunei Darussalam.

6. Arrival Procedures in Brunei Darussalam

Upon arrival in Brunei Darussalam, students are required to submit their passports to the Office of International Affairs at JPMC College of Health Sciences for the following purposes:

- Visa endorsement; and
- Processing of the multiple-entry visa (if applicable).

The passport will be temporarily retained for processing and will be returned to the student once the endorsement and multiple-entry visa application have been completed.

7. Visa Extension

Any required Student Visa extensions will be processed through the Office of International Affairs, subject to approval by the relevant authorities. Students will be advised accordingly should a visa extension be required.

8. Student Visa Processing Duration

The overall Student Visa processing duration is approximately three (3) to four (4) weeks, inclusive of processing by the Department of Schools, Ministry of Education (MOE) and the Department of Immigration & National Registration.

Processing timelines may vary depending on the completeness of submitted documents and approval by the relevant authorities. Students are advised to submit all required documents promptly to avoid delays.

Contact Information for Inquiries

For any inquiries related to the following areas, please refer to the contact details below:

- **Admissions Application, Enrollment Process, and Programs**
 - Email: jchs.admissions@jchs.edu.bn
 - Phone: +673 866 1734
- **Visa and Student Pass**
 - Email: international-affairs@jchs.edu.bn
 - Phone: +673 899 4954
- **Fee Payments**
 - Email: accounts@jchs.edu.bn and jchs.finance@jchs.edu.bn
 - Visit the Payment Counter Located at Level 2, Block 2C – East Wing, Jalan Ong Sum Ping Condominium, Jalan Ong Sum Ping, Bandar Seri Begawan, BA1311, Brunei Darussalam

Admissions Office Opening Hours

The Admissions Office is Located at Level 2, Block 2C – East Wing, Jalan Ong Sum Ping Condominium, Jalan Ong Sum Ping, Bandar Seri Begawan, BA1311, Brunei Darussalam.

Opening Hours	Ramadhan Opening Hours
Monday – Thursday 8:30 AM – 11:30 AM 1:30PM – 3.30PM	Monday – Thursday 8:30AM – 11:30AM
Friday 8:30AM - 11.30AM 2:00PM - 3.30PM	Friday 8:30AM - 10.30AM

The Admissions Office is closed on public holidays.